DISTRICT MISSION GOALS AND BELIEFS STATEMENT

Motto: EVERY CHILD CAN LEARN

We Believe:

"SCHOOLS ARE FOR CHILDREN"

"SCHOOLS BELONG TO THE COMMUNITY"

"SCHOOLS ARE PEOPLE DEVELOPERS"

"SELF-EFFORT EDUCATES"

San Fernando's Mission Statement:

San Fernando encourages students to learn the basics and broaden their horizons through self-discovery as they bridge the gap between rural and urban communities through the use of technology and 21 st. Century skills.

San Fernando's Goals:

These opportunities are designed to develop the person's potential in the areas of academic ability, vocational awareness, cultural appreciation, physical well-being, social development community contribution, and preparedness of 21st. Century skills through the use of technology.

The beliefs of the District are outlined below.

Students

We believe:

- Every student will be educated academically and socially so as to be a productive citizen.
- All students will have equal educational opportunities to achieve their individual potential.
- We have something to offer every student.
- Each student is unique.
- Successful education depends on parental commitment to education.

Teachers

We believe:

- Teachers are the foundation of a strong educational system.
- Teachers will maintain high expectations for themselves and their students.
- Teachers should serve as positive role models for their students.
- Teachers will actively seek parental support and involvement.

Principals

We believe:

- The District Administrator is the instructional leader of the school.
- The District Administrator is the facilitator for a positive learning environment.
- The District Administrator actively seeks parental support and involvement.
- The District Administrator serves as a liaison between students and staff members.
- The District Administrator is the leader, implementer, and facilitator of a successful school district.
- The District Administrator maintains high expectations for students and staff members.
- The District Administrator promotes and upholds the positive educational climate of the School District.

Governing Board

We believe:

- Students are the number-one priority.
- The Board conveys the educational needs and desires of the community to the District and establishes policies accordingly.
- The Board maintains high expectations for the District and themselves in working toward excellence.

Management Principles

We believe:

- In human beings as the single most important element in all transactions.
- In behaving with uncompromising honesty and integrity.
- In challenging people to experience their full potential so each individual contributes to educational excellence.
- In reaching quality decisions through the involvement of people.
- In establishing priorities that respond to the needs of our students, staff members, and community, and serve as the driving force behind all of our actions.
- In focusing on excellence in everything we do.

San Fernando's Vision Statement:

Through Collaboration and continuous learning, San Fernando Elementary School will be a school of excellence where all students in high-quality, real-world learning. A professional and highly motivates staff, in partnership with parents, will encourage students to become lifelong learners, to develop strong critical thinking and communication skills, to achieve their full potential, while demonstrating compassion, honestly, perseverance, and respect, for themselves and others.

Adopted: Date of manual adoption: 12/05/00

REVISED DATE OF ADOPTION- 04/23/2014 - Revised date of adoption - 07/30/2015

Revised Date of Adoption - 12/13/2017 - Revised Date of Adoption 04/13/2022



San Fernando Student Handbook

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY INSTITUTIONS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. They are:

- 1. The right to inspect and review the student's educational records within 45 days of the day the District receives a request for access.
- 2. The right to request the amendment of the student's educational records that the parent or eligible student believes is inaccurate or misleading.

Parents or eligible students may ask San Fernando District #35 to amend a record that they believe is inaccurate or misleading. They should write the District, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for the amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The right to the consent to disclosures of personally identifiable information contained in the Student's educational records, except to the extent the FERPA authorized disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel;); a person serving on the Board; a person or

company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent of a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A School official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the District discloses educational records without consent to officials of another district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office and administers FERPA are:

Family Policy Compliance Office U.S. Department of Education 600 Independence Avenue, SW Washington, D.C. 20202-44605

SCHOOL REGULATIONS AND PROCEDURES

DISCIPLINE PHILOSOPHY

Discipline Policies and Procedures are the product of common understanding and the community's expectations of our school. School discipline should protect persons and property and nurture the physical, social, mental and emotional growth of its youth. School policies specifically limit the opportunity of any individual to interrupt another student's educational growth. As each student proceeds to the next grade, greater levels of self-control are expected.

We believe discipline exists to make possible a good educational program and to protect the welfare of those who participate in the program.

DISCIPLINE ACTION (SPECIAL EDUCATION)

Disciplinary actions that result in student suspensions of 9 days or less of Special Education students will follow District procedures. The Special Education student shall be informed of the alleged misconduct and, generally, the evidence known at that time to support the allegations of misconduct.

DISCIPLINE POLICIES AND PROCEDURES

All students are subject to the following policies, and consequences for infractions are addressed by individual school:

- 1. Federal and State Laws
- 2. School Board Policy Section J
- 3. Classroom Rules Posted in Classroom

STUDENT DISCIPLINE

A student may be subject to disciplinary action when the student:

Engages in conduct that is disorderly, i.e., intentionally causing public inconvenience, annoyance, or alarm, or recklessly creating a risk thereof, by:

Fighting or engaging in violent behavior.

Making unreasonable noise.

Using abusive or obscene language or gestures.

Obstructing vehicular or pedestrian traffic.

Creating a hazardous or physically offensive condition by any act that serves no legitimate purpose.

Engages in conduct that is insubordinate, i.e., failing to comply with the lawful directions of a teacher, school administrator, or other school employee in charge of the student.

Endangers the safety, morals, health, or welfare of others by any act, including but not limited to:

Selling, using, or possessing alcohol, drugs, or other controlled substances or drug paraphernalia.

Selling, using, or possessing obscene materials.

Using profane, vulgar, or abusive language (including ethnic slurs).

Gambling.

Hazing.

Engaging in lewd behavior.

Engages in any of the following forms of academic misconduct:

Lateness for missing, or leaving school or class without permission or excuse.

Cheating (including but not limited to copying, using unauthorized help sheets and the like, illegally obtaining tests in advance, substituting for a test-taker, and other forms of unauthorized collusion).

Plagiarism.

Engages in conduct volatile of the Board's rules and regulations for the maintenance of public order on school property.

Has a record of excessive absenteeism.

Is believed to have or actually has committed a crime.

Reasonableness of use of physical force in self-defense, defense of others, and defense of property will be considered as a mitigating factor in determining penalties for misconduct. The threat or use of physical force by a student is not reasonable (i) when made in response to verbal provocation alone, (ii) when assistance from a school staff member is a reasonable alternative, or (iii) when the degree of physical force used is disproportionate to the circumstances or exceeds that necessary to avoid injury to avoid injury to oneself or to others or to preserve property at risk

PERMISSIBLE PENALTIES

The range of penalties that may be imposed for violations of student discipline rules include, but are not limited to, the following:

Verbal warning.

Written warning.

Written notification to parents.

Probation.

Detention (After school detention with prior notice to parents up to 4:30 p.m.)

Suspension from transportation.

Suspension from social or extracurricular activities.

Suspension of other privileges.

Exclusion from a particular class.

In-school suspension

Depending upon the nature of the violation, student discipline may be progressive i.e. generally; a student's first violation should merit a lighter penalty than subsequent violations. A District employee or agent should take into account all other relevant factors in determining an appropriate penalty. The above penalties may be imposed either along or in combination.

DETENTION OF STUDENTS

Reasonable detention during break-time, noon, or at the close of the school day is permitted, provided that appropriate consideration is given to student transportation, weather, and other extenuating circumstances. However, a student shall not be denied the privilege of eating. Detention should not exceed one hour per day.

Teachers may keep students after school to make up work or for disciplinary reasons. The names of students to be kept after school will be reported to parents not later than 1:30 p.m. each day.

Students may be kept after school only if prior notice has been give to their parents.



STUDENT DRESS

San Fernando Elementary School has a dress code. Students are required to wear either a plain logo-free maroon or white polo shirt, a white dress shirt or a shirt that has San Fernando on it. In addition, students should dress in a manner that takes into consideration the educational environment, safety, health, and welfare of self and others.

Only tailored shorts and skirts that are no shorter than 3" above the knee in length and that are hemmed may be worn in grades kindergarten through eight.

Bare midriffs, halter-tops, and spaghetti straps are never acceptable.

Baggy pants/jeans can be worn, but must have a belt at the waist and not drag on the ground.

Bare feet and flip-flops are never acceptable. In the interests of student safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity, such as physical education, etc. Shoe laces must be tied properly, securing the shoe to foot.

Jewelry shall not be worn if it presents a safety hazard to self and/or others.

Profane or defamatory writing on clothing or jewelry is not acceptable.

Gang-related personalization is not permitted on hats, on items of clothing or on one's person.

Obscene language or symbols, or symbols of drugs, sex, or alcohol on clothing are expressly prohibited.

No bandannas of any color, size, or shape may be carried or displayed in any classroom or at any school activity. This also includes simulations of anything representing "colors".

No hats may be worn in a classroom, except for properly approved occupational safety headgear required for special classes.

Exceptions for special activities of health considerations may be pre-approved by the District Administrator.

The Board authorizes the District Administrator to develop and enforce school regulations prohibiting student dress or grooming practices that:

Present hazard to the health or safety of the student or to others in the school.

Materially interfere with school work, create disorder, or disrupt the educational program.

Cause excessive wear or damage to school property.

Prevent students from achieving their educational objectives.

Represent membership in a gang.

DAILY ROUTINE

- School will be in session Monday through Friday from 8:45 a.m. to 3:15 p.m. for students in grades K 4th. For students in grades 5th-8th, school hours will be from 8:45 a.m. to 3:30 p.m.
- Classes will begin promptly at 8:45 a.m.
- During each school day, announcements will be read and the Pledge to the Flag will be made. At this time all students are asked to stand and face the flag and participate in reciting the Pledge of Allegiance. It is also asked that all staff and visitors show respect for, and participate in, daily routine activities.

WHERE TO GO FOR HELP!

Students should report all questions directly to their respective classroom teacher/aide. If an emergency arises, teachers/aides will contact the Administrative Office for additional help. At no time should students enter the Administrative Office without prior clearance from their respective teachers.

The Administrative Office is responsible for Student Registration and visitors. Teachers are responsible for Grades, Health (mental/physical), Discipline/Behavior, Academic Progress, Extra-curricular activities, Promotion/Retention, Counseling, Lost and Found, and Attendance.

For the safety of our students, it is required that all persons visiting San Fernando check into the Office before entering any building.

HEALTH

The respective classroom teacher is expected to handle any physical emergency matter that arises. Each teacher is issued an emergency first aid kit. A more serious matter may require

first aid supplies that are located in the Administrative Office. If the medical necessity cannot be handled, 911 will be called.

Any and all medications that a student is taking on a regular basis must be turned into the office. The student may then check with his/her teacher at appropriate times for these medications. Teachers are to record any and all medications and times taken by students on the sheet that is located inside the medicine cabinet.

TELEPHONE

The office telephones are for official school business and should be used for such. Messages to students will be delivered in the event of emergencies or other urgent matters. Students will not be called from class to speak on the phone.

CELL PHONES

- Students are to keep cell phones in "OFF MODE" in backpacks during school hours (including lunch-time). If a student caught using a cell phone, it will be confiscated and placed in the office. It will be the responsibility of the student to remember to pick-up their cell phone(s) after school.

If a student has an emergency, that student should come to the office (with teacher permission) and the school administrative assistant will aid the student. If a parent has an emergency, the parent should notify the school office and a message will be given to the student.

ATTENDANCE

Attendance is primarily the responsibility of the students and his/her family. A student should be absent from school only when absolutely necessary. A student cannot make up missed educational experiences such as lectures, demonstrations, labs, films, guest speakers, field trips, classroom discussions, etc. because these cannot be repeated/duplicated.

Parents often believe that they can excuse absences just because they send a note explaining the cause, this is not correct. According to state guidelines, legitimate excused absences are:

- a. Illness: doctor's or dentist's appointment which cannot be made after school hours, or personal illness verified by parent/guardian, written note is required.
- b. Serious illness or death in the family.
- c. Religious holidays upon written parent request.

SECURITY AND SAFETY

Fire Alarm/Drill

Anytime the alarm sounds, students follow the exit route from the classroom, as directed by the teacher, WALKING quickly and quietly away from the building. All students remain outside, under teacher supervision, until a signal to return is given. Students must WALK back to the classroom.

Students are responsible for knowing the exit route from each room they use during the day.

Fire drills will be conducted once a month without warning. Therefore, it is expected that students will treat the drills as an actual emergency every time the alarm sounds and react appropriately.

CLUBS

San Fernando has the distinction of having a Student Council. Members are elected at the beginning of the school year. They are responsible for various activities that the school has each year, such as beautifying the school grounds and Mother's Day dinner. Other responsibilities include Year Book, Peer Counseling and serving as the liaison group between students and teachers. Student Council members have the ability to learn and grow by taking on a leadership role in Student Council.

BICYCLES/SCOOTERS

Students are permitted to ride bikes to school. Students riding bikes are asked not to be on campus before 8:30 a.m. Bikes should be locked in the bike rack that is located outside of the building, the immediate area around the bike rack is off-limits to all students from 8:40 a.m. to3:30 p.m. Students may not lock their bikes to the fences. For safety of everyone, riding of bikes/scooters on the sidewalks/cement areas before and after school is not permitted. NOTE: Students who intend to visit the other side of the border after school may NOT ride their bikes there!

WALKERS

Students who walk to school are asked not to arrive at school before 8:30 a.m. We suggest that parents/guardians of all students who walk to/from school encourage their children to walk quickly and directly to school. NOTE: Students who intend to visit the other side of the border after school may NOT walk there!

PARKING

Parking is provided for staff, visitors, and authorized personnel. Parents picking up students are asked to be at the school no earlier than 3:00 p.m. for K-4th or 3:30 p.m. for 5th-8th.

HOMEWORK AND CLASSROOM WORK EXPECTATIONS

Students are expected to be prepared for classes and participate constructively in activities assigned by the teacher. Students will:

- a. Bring pencils, paper, and other appropriate supplies to class each day.
- b. Do their homework assignments and turn assignments in to teachers as scheduled.
- c. Complete schoolwork and tests honestly.

TEXTBOOKS

Textbooks are provided by the school district according to Arizona State Law and are subject to the following conditions:

- 1. Books are to be used only by the student to whom they are assigned.
- 2. Books must be paid for if stolen, lost, or damaged.

HOMEWORK POLICY

Each student should leave San Fernando School District with the firm foundation for pursuing knowledge and developing skills on an independent basis. Homework is an essential component to reach this goal. Homework serves to develop individual study skills and responsibility while reinforcing skill and concept acquisition.

Homework is defined as specific tasks assigned by teachers to be completed on non-school hours. The purpose of homework may be practice, preparation and/or the extension of instructional objectives aligned to curriculum. The homework assigned will be at a level that the students can complete at an independent level.

Homework communicates to parents the nature of the learning activity in which the student is involved and provides an opportunity for dialogue and interaction between parent and child.

The weekly frequency and duration of required assignments are as follows:

| Kindergarten | minimum | 2 | 15 minute assignments |
|--------------|---------|---|--------------------------------|
| Grades 1-2 | minimum | 3 | 15 minute assignments |
| Grades 3-5 | minimum | 3 | 30 minute assignments |
| Grades 6-8 | minimum | 3 | 45 minute assignments per week |

Classroom teachers will outline the consequences for students failing to complete homework assignments.

Considerations will be given for students on Individual Educational Plans.

Parents often believe that they can excuse absences just because they send a note explaining the cause, this is not correct. According to state guidelines, legitimate excused absences are:

- d. Illness: doctor's or dentist's appointment which cannot be made after school hours, or personal illness verified by parent/guardian, written note is required.
- e. Serious illness or death in the family.
- f. Religious holidays upon written parent request.
- g. Prior parent request, preferably in writing, with approval by principal or designee (board member).
- h. Administrative authorization (e.g. suspension, field trips, etc.).

Parents or guardians must inform the school on every absence. Please call the school between 8:30 a.m.-10:00 a.m. Telephone calls must be followed up with a written note. The written note should contain the following information and be presented to the teacher:

- 1. Full name of the students.
- 2. Date(s) student was absent.
- 3. Specific reason for student's absence (flu, strep throat, etc.)
- 4. Parent's/Guardian's signature.

A student will be noted as ½ day absent if he/she arrives after 10:30 a.m. or leaves before 12:00 p.m.

VISITORS

Students are NOT to have visitors on campus. Guest passes are available for parents or other adults who have a reason to visit San Fernando. Students from other schools will not be granted visitation privileges during and school day.

LOST AND FOUND

All articles found on or in the school grounds/classrooms should be turned in to the respective classroom teachers. Students will need to check with their teachers if something is lost or found. The Office is not responsible for lost and found items.

For identification purposes, clothing, lunch boxes, and other personal items should be permanently marked with the student's name.

THE LIBRARY

San Fernando is privileged to have a library. This is a nice place to visit and can be used for reading, research, and book check out. Generally, students may check out one or two books at a time unless they have special permission from the teachers. Students are expected to return any borrowed materials or books and to pay for those that are lost or damaged.

TALK IT OUT

Students are often able to solve their own problems. All they need is to be able to talk to the other person in a quiet, private place out of the presence of other students. Students may ask to go to a room to "talk it out."

Conflicts do not have to result in fights. We would like to help our students to learn to be good problem solvers. Peer Counseling, talking things out privately, and school personnel are available to all our students.

LUNCH

San Fernando, at this time, does not have a school cafeteria. Students are expected to bring their own lunch. There are two microwaves available for heating food for lunch.

The following rules apply during lunch:

Use appropriate dining room manners.

Clean your area when finished eating.

Do not pop cups, bags, milk cartons, etc. in the lunchroom or outside.

Do not throw food or take food from other students.

While waiting for food to be warmed in the microwaves, keep your hands to yourself and talk quietly.

DO NOT RUN in or around the classrooms, lunchrooms, or outside while waiting for your micro waved food.

NO GUM IS ALLOWED IN SCHOOL.

ACADEMICS

Grade reports are sent home on a 9-week quarterly basis. Graded are cumulative through the grading period and are based on the following percent scale:

| 90-100% | A Highest |
|---------|-----------------|
| 80-89% | B Above Average |
| 70-79% | C Average |
| 60-69% | D Below Average |
| 0-59% | F Failing |

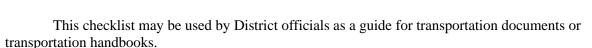
Parent Conferences are required 2 times per school year. These are after the first (1st) and third (3rd) nine weeks. One or both Parents/Guardians are required to meet with the teacher(s) and review his/her child's academic progress.

TRANSPORTAION

School Bus Safety Program

Regulations

ARRIVING AT PICKUP POINT



- -Be on time. Leave home in good time so that you will arrive at the pickup point **5 minutes before the school bus.**
- -If you have to walk along the road to reach the bus stop, walk on the left side facing oncoming traffic.
- -Walk on the shoulder of the road where possible, and not on the traveled portion.
- -If any other students are waiting at the bus stop, get in line without pushing or crowding and stay off the roadway.

BOARD THE BUS



- -Line up in single file, with the younger students in front so they can board first.
- -Wait until the bus comes to a complete stop before attempting to get on board.
- -Board the bus quickly but without crowding or pushing.
- -Never run on the bus, as the steps or floor may be slippery, especially in wintertime. Place your foot squarely on the step, not on the edge, and use the handrail.
- -Be particularly careful if you are carrying books or parcels, as it is difficult to see the steps and to hold on to the handrail at the same time.

CONDUCT ON THE BUS

- 1. Pupils shall arrive at the bus stop before the bus arrives.
- 2. Wait in a safe place, clear of traffic, until the bus arrives.
- 3. When bus is observed arriving, form an orderly line and avoid "horseplay."
- 4. Go directly to your assigned seat after entering the bus.
- 5. No part of your body is to extend through the window.
- 6. No object is to be extended through the window.
- 7. Musical instruments must be given to the bus driver for storage.
- 8. Remain seated, keep aisles and exits clear, keep head and arms inside the bus, feet on the floor, and keep your hands to yourself.
- 9. Obey the driver promptly and respectfully.
- 10. Profane language, obscene remarks or gestures, or shouting will not be tolerated.
- 11. Use of tobacco, alcohol, drugs or other controlled substances is prohibited.
- 12. Weapons of any sort, explosives, fireworks, smoke or stink bombs, or other dangerous objects will not be transported.
- 13. Animals, insects, reptiles, any objects larger than can be held on the lap, or any glass items will not be transported on the bus.
- 14. Horseplay (pushing, shoving, or striking other students), throwing articles either in, around or out of the bus will not be tolerated.
- 15. Remain seated when the bus stops and until the door is opened.
- 16. Cross the street 10 feet in front of the bus (embarking or disembarking) and only on a signal

from the driver.

17. Assist in emergency evacuation drills, as instructed, to insure compliance with state safety requirements.

EXIT FROM THE BUS

Remain seated until the bus has reached its destination and comes to a complete stop. Do not push or crowd when leaving the bus.

CROSSING THE HIGHWAY

- a. If you must cross the road, walk to a point about 10 feet in front of the bus, but don not cross until you can see the driver has indicated that it is safe to do so.
- b. As you cross the road, look continuously to the right and left.
- c. At an intersection, look in all directions.
- d. Walk quickly across the road, but don not run.
- e. Never cross the road behind the bus.

ACCIDENT OR OTHER EMERGENCY

- -In case of an accident or emergency, older students should help the driver to maintain order and assist younger students.
- -Stay in the bus unless otherwise directed by the driver.
- -If you have to leave the bus, stay in a group and obey the driver's instructions.
- -Do not expose yourself or others to needless hazard.

PROCEDURES FOLLOWED UPON STUDENT MISBEHAVIOR ON SCHOOL BUS

- When a student misbehaves on a bus the first time, the driver will explain to the offender the necessity for good behavior.
- If the bus driver has to give a second talk, this will be considered as a first warning, name, date and nature of offence should be noted and written by bus driver.
- If, after talks and warning, the rider continues to violate the rules, the driver will inform the student that this will be reported to the office. This written report will be sent to the parents/guardians of the student and a copy placed in the student's personal file. The parents/guardians will be notified that the student will be put off the bus if misbehavior occurs again.
- If poor conduct continues, the driver will again report the incident and a board decision will be made as to whether to take the bus riding privilege away from the student, and if so, how long.
- When a student is not allowed transportation by the school bus, the parents/guardians of the student will be notified of the penalty, the reason for it, and how long the penalty will last. In such cases, the parents/guardians are responsible for seeing that their child gets to and from school safely.

LEAVING SCHOOL

San Fernando Elementary School has a closed campus. No student is allowed to leave the school grounds while school is in session.

In any other instance that a student needs to leave school, a parent/guardian/other designated adult must come to pick up their child and sign their child out.

INSURANCE

Accidents do happen. We encourage every parent/guardian to have medical insurance for their child.

RECREATION AREAS

Supervised play/recess areas are located at the back of the school buildings. These are to be supervised by the designated adult in charge of the students at the designated times. Students may use the play areas before school starts (8:45 a.m.) or during designated recesses (teacher on duty). After the last bell, students should leave the playground area immediately and prepare to go home.

The school is not liable for any injuries that occur on the playground before 8:30 a.m. or after 3:30 p.m.

In order to minimize risk of injury, students are asked to observe basic rules as well as additional regulations that may apply as noted on the play equipment:

- 1. Caution and good judgment should dictate your behavior at all times.
- 2. Games involving physical contact are prohibited. This includes wrestling and tackle football.
- 3. Games that involve throwing objects at another person are not allowed. This includes games like "suicide", "wall ball", etc.

It is the responsibility of the adult supervisors on the field to maintain a safe and orderly environment. Supervisors will have the authority to suspend any activity taking place on the field and to confiscate any items or equipment they deem necessary. Supervisors will report any misconduct and students may be subject to disciplinary action.

BUS TRANSPORTATION

All students must leave school when they are dismissed. Copies of District bus rules will be posted on all buses. It should be remembered that riding the bus is s PRIVILEGE, not a right, and can be taken away for violation of bus rules.

DANGEROUS WEAPONS IN THE SCHOOLS (Policy J330.1)

No student should go on to the school premises with a weapon, including a firearm, explosive, knife, any dangerous or illegal instrument, or any instrument represented as one of the above items of that reasonably appears to be one of the above described items. No student shall interfere with normal activities, occupancy, or use of any building or portion of the school and/or its grounds, school buses, or any premises, grounds, or vehicles used for official school purposes, by exhibiting, using, or threatening to exhibit or use any weapon or item that is represented as or reasonably appears to be a weapon.

Any student violating this policy shall be (a) suspended for a period of not less than one year; or (b) expelled and not readmitted, if ever, within a one year period of time. This penalty may not be modified for good cause. In determining whether there is good cause to modify penalty, The Governing Board may take into consideration (a) the age of the student; (b) whether that student brought or used the weapon to harm, intimidate, or in any other manner jeopardize the health, safety, or welfare of others, or interfere with the educational process; and (c) other factors relevant to the issue of the penalty to be imposed. Whether the penalty is to be imposed or should be modified on the basis of these factors is left to the discretion of The Governing Board.